ARTICLE I. Name

The name of this organization shall be the North Central District, Indiana Chapter, Incorporated, (hereinafter referred to as District). The North Central District is a component of the Indiana Chapter, Inc. (hereinafter referred to as the Chapter), which is itself a component of the American Physical Therapy Association (hereinafter referred to as Association).

ARTICLE II. Object

To promote and facilitate the development of the profession of physical therapy within the state of Indiana, specifically the North Central District, to the mutual benefit of the members of the profession and the general public they serve and to assist the Chapter to further its object as set forth in Chapter Bylaws.

ARTICLE III. Functions

Section 1.

Promotion of the Association’s standards for physical therapy practice and education.

Section 2.

Promotion of legislation, relevant to physical therapy, to protect the interests of the public and the rights and welfare of qualified persons involved in the practice of physical therapy.

Section 3.

Representation of the professional community before governmental, legislative, professional and voluntary groups and agencies, as well as, before the public of the state of Indiana.

Section 4.

Encouragement and promotion of basic and clinical research to develop new knowledge relevant to the profession.
Section 5.

Dissemination of information regarding and emanating from the profession of physical therapy.

Section 6.

Promotion of exchange of information among physical therapy professionals.

Section 7.

Cooperate with the medical profession, other health professions, and agencies in matters of mutual concern.

ARTICLE IV. Jurisdiction

The North Central District is comprised by the following counties: St. Joseph, Elkhart, LaGrange, Marshall, Starke, Pulaski, and Fulton.

ARTICLE V. Membership

Section 1. Eligibility

To be eligible for membership in the North Central District, an individual must be a member in good standing of the Indiana Chapter, Inc. and must live or work within the jurisdiction of the District unless otherwise assigned by the Chapter.

Section 2. Classification

Classification of membership is as stated in the Chapter Bylaws. (Article V, Section 1)

Section 3. Rights of Members

Rights of members are as stated in the Chapter Bylaws. (Article V, Section 3)

ARTICLE VI. Executive Board

Section 1. Composition

The Executive Board shall consist of the Chairperson, Secretary, Treasurer, and the appointed Chairpersons of all Standing
Committees. The immediate past Chairperson of the District may be an ex-officio member.

Section 2. Qualifications of Officers

Active and Life members of the District who have been in good standing in the Association for at least one year and who have consented to serve shall be eligible for election.

Section 3. Terms of Office

The Chairperson, Secretary and Treasurer shall serve for a period of two years. Elections will be completed no later than November of even numbered years and the newly elected officers shall assume office on January 1 of the odd numbered years.

Section 4. Vacancies

A. If a District Chairperson dies, resigns, is removed, fails to serve or becomes disqualified before the expiration of the term for which he or she was elected, the District, at its next regular meeting, shall elect a new District Chairperson to succeed to the office vacated for the unexpired portion of the term.

B. All other vacancies created by death, resignation, removal, failure to serve, or disqualification of other officers shall be filled by appointment by the Executive Board for the unexpired portion of the term.

Section 5. Duties of the Executive Board

A. Shall carry out the mandates and policies of the District as determined by the membership.

B. Shall, subject to the provision of these Bylaws and the resolutions and enactments of the membership, have full power and complete authority to perform all acts and to transact all business for and on behalf of the District.

C. Shall create, appoint, and direct the activities of all committees.

D. Shall meet as necessary to conduct the affairs of the District. A minimum of one-third (1/3) of the members of the Executive Board shall constitute a quorum.
E. Shall bring before the members at regular or special meetings or by correspondence communications from the Chapter or Association for their information, opinion, or vote.

F. Shall make a report semi-annually, or as requested, to the Executive Board of the Chapter, to the Board of Directors of the American Physical Therapy Association, and to the members of the District.

Section 6. Duties of Elected Officers

A. The Chairperson shall serve as official head and public spokesman of the District and shall preside at all meetings of the District and District Executive Board. He or she shall be an ex-officio member of all committees except the Nominating Committee. The Chairperson shall act as neutral member of the District in voting matters and will exercise the right to vote only to resolve a tie vote or when the vote is by secret ballot.

B. The Secretary shall be the Secretary of the District and the District Executive Board. The Secretary shall record the minutes of the meetings of the District and District Executive Board and shall carry on the official correspondence of the District, including such matters as notifying officers of elections, and sending notices as requested by the District Executive Board.

C. The Treasurer shall serve as Chairperson of the Finance Committee and shall be the custodian of all funds of the District. The Treasurer is responsible for keeping true and accurate accounts of all receipts and disbursements. Said accounts shall be the property of the District and shall be audited by the District Auditing Committee annually.

D. Each officer shall submit a written annual report to the District.

ARTICLE VII. Finances

Section I.

The fiscal year of the District is from January 1 to December 31.
Section 2.

The District shall develop and maintain ethical revenue producing activities.

Section 3. Assessments

The District may levy a special assessment on all Active and Affiliate members by a vote of two-thirds (2/3) of the members. Notice of said proposed assessment shall have been made to each Active and Affiliate member of the District, thirty (30) days prior to the date for action on the proposed amendment. A special assessment shall be due and payable within sixty (60) days of the affirmative vote to assess.

ARTICLE VIII. Meetings, Voting Body, Elections

Section 1. Number

A minimum of four (4) regular meetings shall be held each year. Additional meetings, as necessary, may be called by the District Chairperson. Notice of the meeting shall be sent to the members at least ten (10) days prior to the date of the meeting.

Section 2. Voting Body

A. The voting body shall be Active, Life and Affiliate members. A vote on any matter may be made at a regular meeting or special meeting, properly called, provided that a quorum is present.

B. A mail vote may be conducted provided that members receive ballots and instructions thirty (30) days prior to the announced deadline for return.

C. Except where stated otherwise in these Bylaws, a majority vote of those responding shall determine the action to be taken by the District.

Section 3. Quorum

A minimum of ten (10) voting members shall constitute a quorum.

Section 4. Elections

A. A Nominating Committee shall be appointed by the
Executive Board no later than in September of the even years, to prepare a slate of one or more names for the District offices of Chairperson, Secretary, and Treasurer. The slate of candidates shall be presented to the membership no later than at the October meeting and elected no later than at the November meeting. Only those persons consenting to serve shall be nominated.

B. Elections shall be by ballot unless there is but one nominee for each office when a voice vote may be called. A plurality vote is necessary for election.

ARTICLE IX. Standing Committees

Section 1. Names

A. Ways and Means Committee
B. Finance Committee
C. Auditing Committee
D. Nominating Committee
E. Other committees may be appointed by the Executive Board.

Section 2. Major Committee Responsibilities

A. The Ways and Means Committee shall recommend, devise and implement methods of raising revenue for the District.
B. The Finance Committee shall prepare and present a yearly budget to be approved by the voting body.
C. The Auditing Committee shall audit the Treasurer's report annually.
D. The Nominating Committee shall prepare a slate of candidates for District elections.

Section 3. Tenure

All of the Standing Committees, unless otherwise provided for, shall be appointed by the District Executive Board and shall serve for two (2) year terms or until their successors are appointed and
The Chairperson of the Committees shall be designated by the Executive Committee except for the Finance Committee. The Treasurer shall be Chairperson of the Finance Committee.

Section 4. Vacancies

If an appointed member dies, resigns, is removed or fails to serve, the Executive Committee shall appoint an eligible member to serve the unexpired portion of the term.

Section 5. Required Reports

Each of these committees shall make an annual report to the District of activities of the year and shall submit reports to the Executive Committee upon request.

ARTICLE X. Ethics and Discipline

The Code of Ethics and the Guide for Professional Conduct of the Physical Therapist and the Guide for Conduct of the Affiliate Member for the Physical Therapist's Assistant, as it now exists and as it may hereafter be amended or supplemented, shall be the Code of Ethics of this District and said Code of Ethics shall be binding on the members or the District as though incorporated in these Bylaws.

ARTICLE XI. Dissolution

Section 1.

The District wishing voluntary dissolution shall submit a written request and justifications to the Chapter Board of Directors which shall set a hearing within thirty (30) days following receipt of such request. Upon concurrence of two-thirds (2/3) of the Board of Directors, the District may be dissolved.

Section 2.

In the event that the District should dissolve, all property and records of whatsoever nature in the possession of the District shall, after payment of its bonafide debts, be conveyed to the Chapter.

ARTICLE XII. Amendments

These Bylaws may be amended in whole or part by a two-thirds (2/3) vote of the voting body, a quorum being present, at any meeting of the District
provided that at least ten (10) days prior to that meeting a copy of the proposed amendments have been sent to the members of the District. The Executive Committee shall have the authority to make changes in the Bylaws incorporating changes that have been made at the Association or Chapter level. These changes will be made without a vote from the voting body.

ARTICLE XIII. Parliamentary Authority

In the absence of any provision in these Bylaws to the contrary, all meetings of the District and of the Executive Board shall be governed by the parliamentary rules and usage contained in the then current edition of Robert's Rules of Order Newly Revised.

Approved by the District: 1/95