ARTICLE I. Name

The name of this organization shall be the Central District of the Indiana Chapter, Inc., American Physical Therapy Association.

ARTICLE II. Object

The object of this District is to meet the physical therapy needs of the people within the District through the development and improvement of physical therapy education, practice and research, and to meet the needs of its members through identification, coordinated action, communication and fellowship.

ARTICLE III. Jurisdiction

Section 1.

The Central District is bounded on the North by but excluding the following counties: Newton, Jasper, Pulaski, Fulton, Wabash, Huntington, Wells, and Adams. It is bounded on the South by but excluding the following counties: Vigo, Clay, Owen, Monroe, Brown, Bartholomew, Decatur and Franklin. The East and West boundaries are the State lines.

Section 2.

The members of the American Physical Therapy Association, Indiana Chapter, Inc. living or working within the jurisdiction of the District or those who have been accepted by petition to the Chapter Board of Directors shall be members of the District.

ARTICLE IV. District Functions

Section 1.

The District shall enact Bylaws which, in their original form and as amended, shall have been approved in writing by the Chapter Board of Directors.

Section 2.

The District shall:
A. Further the objects of the Chapter as set forth in the Chapter Bylaws.
B. Conduct the affairs of the District in accordance with the policy and procedures set forth in its Bylaws.
C. Maintain complete and accurate records which shall be audited annually.
D. Submit semi-annual reports of its activities and such other reports as may be requested by the Chapter Board of Directors.
E. Hold at least four (4) regular meetings of the District membership annually.
F. Be subject to all limitations imposed upon the Chapter in the National Bylaws.
G. Promote the Association's standards for physical therapy practice and education.
H. Represent physical therapy before governmental and other professional and voluntary groups and agencies and the public in the State of Indiana.
I. Promote legislation to protect the interests of the public, and the right and welfare of qualified persons involved in the practice of physical therapy.
J. Encourage research, promote the development of new knowledge, and foster contributions to professional literature.
K. Provide for the dissemination and exchange of information relating to physical therapy.
L. Provide such services as will further the object of this District.

ARTICLE V. Membership

Section 1. Classification

Classification of membership is as found in the Chapter Bylaws.

Section 2. Eligibility

To be eligible for District membership, an individual must be a member in good standing of the Indiana Chapter, Inc. of the American Physical Therapy Association.

Section 3. Qualifications and Rights

Qualifications and rights of members are as found in the Chapter Bylaws.

Section 4. Good Standing

A member is in good standing within the meaning of these Bylaws if he:

A. Maintains good standing in the Association and Chapter.
B. Satisfies the legal requirements for the practice of physical therapy or acting as a physical therapist's assistant.
C. Pays all Association and Chapter dues and special assessments.
D. Continues to qualify for the type of membership which he holds.
E. Has not been convicted of a crime involving moral turpitude.

ARTICLE VI. Meetings

Section 1.

A minimum of four regular meetings shall be held each year and such additional meetings as are necessary may be called by the District President. Notice of meetings shall be sent electronically to the membership ten days prior to the date of the meeting.

Section 2. Voting Body

The voting on any matter may be made at a regular meeting; special meeting properly called, or electronically providing proper procedures has been followed as stated in these Bylaws. The voting body shall be the active, life and affiliate members of the District.

Section 3.

Except where otherwise stated in these Bylaws, a majority vote of those responding will determine the action to be taken by the District.

Section 4.

Except where otherwise stated in these Bylaws, the District Board of Directors shall determine the need for a mail vote. If an electronic vote is to be taken, members shall receive ballots and instructions thirty (30) days prior to the announced deadline for return.

Section 5.

A minimum of twenty (20) voting members shall constitute a quorum. A quorum is required for all business presented to the membership for action.

ARTICLE VII. Board of Directors

Section 1. Composition and Term

A. The Board of Directors shall consist of a President, Vice President, Recording Secretary, Treasurer, Chairman of Nominating Committee and the immediate past President.
B. All standing committee chairmen shall serve in an advisory capacity to the Board of Directors.
C. The President, Vice President, Recording Secretary, and Treasurer shall
be elected for a term of two years and shall serve as the Executive Committee.

D. Three Nominating Committee members shall be elected to serve a term of three years.

E. Standing committee chairmen shall serve a term of two years.

F. Members of the Board of Directors shall assume office on July 1 following their election.

G. Vacancies

1. If before the expiration of the term for which he was elected, the President dies, is removed, fails to serve, or becomes disqualified, the Vice President shall succeed him for the unexpired portion of the term.

2. All other vacancies, caused by death, resignation, removal, failure to serve, or disqualification, of other officers shall be filled by appointment of the Board of Directors for the unexpired portion of the term.

Section 2. Qualifications

Active and life members who have been in good standing in the Association for at least two (2) years immediately preceding their election shall be eligible for District office.

Section 3. The Duties are to:

A. Carry out the mandates and policies of the District determined by the membership.

B. Assure the District assumes the obligations and limitation set forth in Association Bylaws.

C. Create and appoint special committees and direct the activities of all committees as necessary to fulfill the functions of the District.

D. Assign such duties over and above the usual duties assigned to members of the Executive Committee.

E. Meet not less than three (3) times annually and at such other times that are necessary to conduct the affairs of the District. The presence of one-half (1/2) of the members of the Board of Directors constitutes a quorum.

F. Maintain liaison with the Chapter and inform all District members of matters pertaining to the welfare of the organization.

G. Fill vacancies occurring in its own body, which shall stand until the next election of officers.

H. Keep records and files of business transacted for the District and shall make a report at each District meeting.

I. Carry out, between meetings of the general District membership, business of the District and determine policy not in conflict with these
Bylaws and policies determined by the voting body of the District.

J. Submit an annual report of the District's activities to the Board of Directors of the Association and such other reports as may be requested from time-to-time.

K. Approve the annual budget and all expenditures outside of the approved budget.

Section 4. Duties of the Executive Committee

Shall exercise the powers of the Board of Directors between the meeting of the Board, except that it cannot fill vacancies in the Board of Directors or the Executive Committee.

ARTICLE VIII. Officers

Section 1. Names

The officers of the District shall be the President, Vice President, Recording Secretary and Treasurer.

Section 2. President

The President/Chair shall serve as the official head and public spokesman for the District. The President will act as a neutral member of the Board of Directors in voting matters and will exercise the right to vote only to resolve a tie vote or when voting in secret ballot. The President shall be an ex-officio member of all committees, except the Nominating Committee. The retiring President shall automatically become the immediate past president.

Section 3. Vice President

The Vice President/ Vice-chair shall assume the duties of the President in his absence and may have other responsibilities as designated by the President. In the event of a vacancy in the office of the President, the Vice President shall succeed to the presidency for the unexpired portion of the term.

Section 4. Recording Secretary

The Recording Secretary shall record the minutes of the business meeting of the District, Board of Directors, and Executive Committee; act as custodian of records, books and papers belonging to the District; present a written report at each District meeting; and prepare correspondence as needed.

Section 5. Treasurer

The Treasurer assumes responsibility for the receipt, disbursement and
accurate recording of all District funds; presents in writing a report of the financial status of the District at District and Board of Directors meetings.

Section 6. Elections

A. Elections shall be held at a spring business meeting with one or more candidates for each office, having their names placed in nomination by the District Nominating Committee. Only those consenting to serve shall be nominated. Members shall receive a slate of nominees and a ballot thirty (30) days prior to the meeting at which an election will be held. Electronic votes may be sent to the Recording Secretary by those members who wish to vote and are unable to attend the meeting. Electronic ballots must be sent in no later than ten (10) days prior to the meeting and will be counted by a Tellers Committee appointed by the President. All votes will be tallied following the balloting at the District meeting.

B. Officers-elect shall assume office July 1 following their election and shall serve for two (2) years. No member shall serve more than two complete consecutive terms in the same office. Exception: When no other individual desires to be nominated for an office, the incumbent may serve more than two (2) complete consecutive terms in the same office.

C. The President/Chair and Recording Secretary shall be elected in even numbered years. The Vice-President/Vice-Chair and Treasurer be voted in odd years

D. One member of the Nominating Committee shall be elected annually and shall serve for a term of three years. The senior member shall serve as chairman.

ARTICLE IX. Committees

Section 1. Standing Committees

A. Ways and Means Committee
B. Continuing Education Committee
C. Bylaws Committee
D. Programs and Publications Committee
E. Practice Committee
F. Annual Conference Committee
G. Public Relations Committee
H. Legislative Committee

Section 2. Elected Committee

A. Nominating Committee
Section 3. Appointment

A. All standing committee chairmen shall be appointed on even numbered years by the District Board of Directors.

ARTICLE X. Composition and Duties of Committees

Section 1.

The Ways and Means Committee recommends and implements methods for raising additional income for the District.

Section 2.

The Continuing Education Committee plans the educational programs of the District and implements the plans after approval by the Board of Directors and evaluates the need for and develops appropriate continuing education programs for the District.

Section 3.

The Bylaws Committee revises District Bylaws in agreement with Chapter Bylaws and directives from District membership.

Section 4.

The Programs and Publications Committee is responsible for making arrangements for meeting places and speakers; publishing and circulating announcements of regularly scheduled meetings and any special meetings.

Section 5.

The Practice Committee maintains liaison with professional groups and agencies involved in the delivery of health care services and coordinates these activities with the Chapter committee.

Section 6.

The Nominating Committee shall be composed of three members elected by the District membership at a spring business meeting each year. They shall prepare a slate of candidates for District elections, Association elections and any occasions where District nominations are solicited.

Section 7.

The Annual Conference Committee will assist the Chapter Conference
Committee in making the necessary arrangements for the Annual State Meeting.

Section 8.

Public Relations Committee shall serve as coordinator between District, Chapter and National.

Section 9.

The Legislative Committee provides information on a regular basis to the District regarding national and state legislation affecting the practice of physical therapy.

Section 10.

Special committees may be established by the Board of Directors of the District when deemed necessary.

ARTICLE XI. Finances

Section 1. Fiscal Year

The fiscal year of the District is from January 1st through December 31st.

Section 2. Assessments

The District may levy a special assessment on all active members by a two-thirds (2/3) affirmative vote of the members present at a District meeting or by ballot cast by mail. Notice of said proposed assessment shall have been made to each active member of the District thirty (30) days prior to the date for action on the proposed assessment, with reasons identified. A special assessment shall be due and payable to the District Treasurer within sixty (60) days of the vote to assess.

Section 3.

All financial records of the District Treasurer shall be audited at the close of the fiscal year by a committee appointed by the Executive Board. This committee shall present a written report to the Executive Board at the time of audit and to the District membership.

ARTICLE XII. Ethics and Discipline

The Code of Ethics and the Guide for Professional Conduct of the Physical Therapist and the Guide for Conduct of the Affiliate Member for the Physical Therapist's Assistant of the American Physical Therapy Association as it now exists and as it may hereafter be amended or supplemented, shall be the Code
of Ethics of this District as though incorporated in these Bylaws.

ARTICLE XIII. Dissolution

A District wishing voluntary dissolution shall submit a written request and justification to the Chapter Board of Directors who shall set a hearing within thirty (30) days following receipt of such request. Upon concurrence of two-thirds (2/3) of the Executive Board, the District may be dissolved.

ARTICLE XIV. Parliamentary Authority

In the absence of any provision in these Bylaws to the contrary, all meetings of the District and of the Executive Committee shall be governed by the Parliamentary rules and usage contained in the then current edition of Robert's Rules of Order Newly Revised.

ARTICLE XV. Amendments

These Bylaws may be amended or revised in whole or in part by a two-thirds (2/3) vote of the voting body, a quorum being present, at any meeting of the District provided that the members have thirty (30) days in which to review any proposed amendments before the vote is taken.

Amended by: Bylaws Committee January, 1979
Amended by: Central District Membership May 29, 1979
Approved by: Chapter Board of Directors March 19, 1980
Amended by: Bylaws Committee January, 1991
Amended by: Central District Membership March 25, 1991
Approved by: Chapter Board of Directors May 16, 1991