

**BYLAWS OF THE  
AMERICAN PHYSICAL THERAPY ASSOCIATION  
INDIANA CHAPTER, INC.**

**Article I. Name and Territorial Jurisdiction**

The American Physical Therapy Association, Indiana Chapter, Incorporated, hereinafter referred to as the Chapter, shall be a chapter of the American Physical Therapy Association, hereinafter referred to as the Association.

The geographic jurisdiction of the Chapter is within the boundaries of the state of Indiana.

**Article II. Object**

The object of this Chapter shall be the object of the Association as stated in the Association bylaws.

**Article III. Functions**

The functions of the Chapter shall be the same as the functions of the Association as stated in the Association bylaws.

**Article IV. Membership**

**Section 1. Category and Qualifications of Member**

The Chapter membership categories and qualifications for Physical Therapist, Retired Physical Therapist, Life Physical Therapist, Student Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist Assistant, Life Physical Therapist Assistant, and Student Physical Therapist Assistant shall be the same as those of the Association.

In addition, the Chapter shall maintain a single Corresponding Member category with rights and privileges as stated in the Association bylaws.

**Section 2. Rights and Privileges of Members**

- A. The rights and privileges of the Chapter's members shall be identical to those established in the Association's bylaws.
- B. Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant shall have 1 vote at Chapter membership meetings.

**Section 3. Admission to Membership**

Admission to Chapter membership is by assignment by the Association's Board of Directors.

**Section 4. Good Standing**

An individual is in good standing within the meaning of these bylaws if the member is in good standing in the Association.

**Section 5. Petitioning**

Any member who requests to be assigned to another District, from which that member is geographically assigned, may do so by petitioning a written request to the Chapter Board of Directors for action.

**Section 6. Disciplinary Action**

- A. Any member of the Chapter who is suspended by the Association shall have his or her membership privileges suspended in the Chapter. Any member who is expelled from membership in the Association shall be expelled from Chapter membership.

- B. Complaints to the effect that a member has violated the ethical principles or standards of the Association shall be processed in accordance with the Association's Procedural Document on Disciplinary Action.

Section 7. Reinstatement

Individuals are reinstated to Chapter membership in accordance with the Association's Standing Rules. The Chapter may not charge a reinstatement fee.

**Article V. Districts and Special Interest Groups**

Section 1. Formation

- A. Upon petition to the Chapter Board of Directors by at least one-half (1/2) of the voting members within the area of a proposed District, the Board of Directors of the Chapter may establish a District. No District shall be established within the territorial jurisdiction of an existing District, unless in the opinion of the Board of Directors, after consultation with the existing District, a compelling reason for the foundation of a new District or extension of District boundaries is found to exist. A written application signed by fifteen (15) or more Physical Therapist, Physical Therapist Assistants, and or Life members shall be sent to the Chapter Board of Directors. The territorial boundaries of a new District shall be determined by the Chapter Board of Directors and the members signing the application. The minimum requirement for the formation shall be twenty-five (25) Physical Therapist, Physical Therapist Assistant, or Life members currently assigned within the territorial boundaries of proposed District. A new District shall not be approved if it would reduce an existing District's membership to less than fifty (50) Physical Therapist, Physical Therapist Assistant, or Life members. The organization and operation of a new District shall conform to Chapter Board policy.
- B. Where two (2) or more Districts wish to merge to form a single District, a petition signed by at least three-fourths (3/4) of the members of the Executive Boards of the existing Districts must be submitted to the Board of Directors of the Chapter. In the case of two or more Districts merging, all property and records will become the property of the continuing District.

Section 2. Functions

- A. Every District shall enact Bylaws, which, in their original form and as amended, shall have been approved in writing by the Chapter Board of Directors.
- B. A District shall:
  - 1. Further the object of the Chapter as set forth in these Bylaws.
  - 2. Operate under bylaws or rules of order that shall not be inconsistent with Chapter or Association Bylaws and that shall be approved by the Chapter.
  - 3. Maintain complete and accurate records, which shall be audited annually.
  - 4. Submit semi-annual reports of its activities and such other reports as may be requested by the Chapter Board of Directors.
  - 5. Hold at least four (4) regular meetings of the District membership annually.
  - 6. Be subject to all limitations imposed upon the Chapter in the Bylaws of the Association.
- C. Not establish dues.
- D. Not levy special assessments that carry punitive action or loss of good standing.

Section 3. Dissolution

- A. A District which fails to comply with Chapter policy of these Bylaws shall be given a hearing before the Chapter Board of Directors, after thirty (30) days-notice of such meeting and the changes to be presented. Upon concurrence of two-thirds (2/3) of the Board of Directors, the offending District may be dissolved.
- B. A District which wishes to voluntarily dissolve shall submit a written request and justification to the Chapter Board of Directors, which shall set a hearing within thirty (30) days following receipt of such request. Upon concurrence of two-thirds (2/3) of the Board of Directors, the District may be dissolved.
- C. In the event a District is dissolved, all properties and records of whatsoever nature shall, after payment of bonafide debts, be conveyed to the Chapter.

Section 4.

- A. The district will be represented on the Chapter board by a Regional Director at Large. The South Eastern and South Western District will elect the Southern Regional Director. The Central District will elect the Central Regional Director, and the North Eastern, North Western, and North Central Districts will elect the Northern Regional Director.

Section 5. Special Interest Groups

- A. A special interest group shall:
  - 1. Operate under bylaws or rules of order that shall not be inconsistent with the Chapter or Association bylaws and that shall be approved by the Chapter Board of Directors.
  - 2. Not levy special assessments that carry punitive action or loss of good standing.
- B. A special interest group of the Chapter may be established and/or dissolved in accordance with the rules and conditions specified by the Board of Directors.

Section 6. Limitations

Districts and Special Interest Groups are subject to the following limitations.

- A. Bylaws and policies of the Association and the Chapter.
- B. No District or Special Interest Group shall profess or imply that it speaks for or represents the Chapter or members other than those currently holding membership in the District or Special Interest Group, unless authorized to do so in writing by the Chapter's governing body.

**Article VI. Meetings**

Section 1. Annual Meeting

The Chapter shall hold an annual meeting of the Chapter membership for the conduct of business to be held at a time and place specified by the Board of Directors, and coordinated with the educational session, if one is held. Special meetings may be called by the President and must be called upon written petition to the Board of Directors of 20% of the chapter membership. There will be 30 days-notice of any meeting, given by electronic or written notification.

Chapter business meeting minutes shall be submitted to Association headquarters within forty five (45) days following a meeting.

Section 2. Voting Body

The voting body shall be the Physical Therapist, Life Physical Therapist, Physical Therapist Assistant, Life Physical Therapist Assistant, Retired Physical Therapist and Retired Physical Therapist Assistant members of the Chapter. A vote on any matter may be made at a regular meeting, special meeting properly called, by mail, or electronic voting, providing proper procedures have been followed as stated in these Bylaws.

- A. The members of the voting body above are responsible for maintaining an up to date electronic mail address with the chapter for means of notification of voting.

Section 3.

Except where otherwise stated in these Bylaws, the Chapter Board of Directors may determine the need for an electronic vote. When electronic voting is used, a minimum return of twenty-five ballots is needed for a quorum. If electronic voting is to be taken, members shall be notified by electronic means at least thirty (30) days prior to the announced deadline for voting.

Section 4. Quorum

A minimum of twenty (20) voting members shall constitute a quorum, provided all three regions are represented. A quorum is required for all business presented to the membership for action.

## **Article VII. Officers/Board of Directors/Executive Committee**

### **Section 1. Composition and Term**

- A. The Board of Directors shall consist of the President, Vice President, Recording Secretary, Membership Secretary, Treasurer, Chief Delegate, Three Directors at Large (representing the North, South, and Central region), New Professional, and PTA Caucus Representative.
- B. The President, Vice President, Chief Delegate, Recording Secretary, Membership Secretary, and Treasurer shall be elected for a term of two (2) years, or until the election and installation of the successors, and shall serve as the Executive Committee. The President, Vice President, Recording Secretary, New Professional and the Director at large representing the Central region shall be elected in even numbered years. The Chief Delegate, Membership Secretary, Treasurer, Physical Therapist Assistant Caucus Representative, and the Directors at Large representing the North and South region shall be elected in odd numbered years.
- C. Members of the Board of Directors, except the District Chairpersons, shall assume office on the 1st of the month after the end date of the election. All shall serve for two (2) years and no member shall serve more than two (2) complete consecutive terms in the same office. Exception: When no other individual desires to be nominated for an office, the incumbent may serve one additional term.
- D. Vacancies
  - 1. If, before the expiration of the term for which he or she was elected, the President dies, resigns, is removed, fails to serve, or becomes disqualified, the Vice President shall succeed to the Presidency for the unexpired portion of the term.
  - 2. All other vacancies, created by death, resignation, removal, failure to serve, or disqualification of other officers or members of the Board of Directors, except District Chairperson, shall be filled by appointment of the Board of Directors for the unexpired portion of the term, unless the vacancy occurs during the first year of the term when a special election will be held electronically.

### **Section 2. Qualifications**

- A. Only such members of the Chapter as are provided for in the Association Bylaws, Article IV, Section 2, Subparagraph B.(3).b, who have been members in good standing for a period of at least two (2) years immediately preceding their election shall be eligible for election to office. Affiliates and Life Affiliates may hold office subject to the limitations specified in the Association Bylaws, Article V, Section 4, Subparagraph C.
- B. Only members of the chapter who have been Association members in good standing for two (2) years immediately preceding may serve as Director at Large.
- C. A Director at Large may serve at the same time on any of the Committees identified in Article IX, section 1.
- D. A Director at Large may not at the same time serve as member of the Executive Committee or hold any other board position.
- E. The New Professional may not at the same time serve as a member of the executive committee or hold any other board position. They must be a member in good standing with less than five years since graduating from an accredited Physical Therapy/ Physical Therapist Assistant program when elected.

### **Section 3. Selection and term of Directors at Large**

- A. Directors at Large shall be elected by plurality ballot of the members in the respective regions and shall assume the duty on the 1<sup>st</sup> of the month following announcement of election results.
- B. Directors at Large will represent the North, Central, and South region of the state as defined by the description below. Each Director must live in the geographical region that they will be representing.

- C. The North region of the state is bounded by but not including the following counties: Newton, Jasper, Pulaski, Fulton, Wabash, Huntington, Wells, and Adams. East and West boundaries are the State lines. The Central region of the state is bound on the South by but not including the following counties: Vigo, Clay, Monroe, Brown, Bartholomew, Decatur and Franklin. East and West boundaries are the State lines. The remainder part of the state will be defined as the South region.

#### Section 4. Duties of the Board of Directors

The Board of Directors shall:

- A. Carry out the mandates and policies of the Chapter determined by the membership.
- B. Assure that the Chapter assumes the obligations and limitations set forth in Article V. in the Association Bylaws.
- C. Create and appoint special committees and direct the activities of all committees as necessary to fulfill the functions of the Chapter.
- D. Assign such duties over and above the usual duties assigned to members of the Executive Committee.
- E. Meet not less than three (3) times annually and at such other times that are necessary to conduct the affairs of the Chapter. The presence of one half (1/2) of the members constitutes a quorum provided all members are notified five (5) days prior to the meeting.
- F. Maintain liaison with the Association and inform all Chapter members of matters pertaining to the welfare of the organization.
- G. Keep records and files of business transacted for the Chapter, and shall make a report at each annual or special meeting.
- H. Carry out, between meetings of the general Chapter membership, business of the Chapter and determine policy not in conflict with these Bylaws and policies determined by the voting body of the Chapter.
- I. Approve the annual budget and all expenditures outside of the approved budget.
- J. Be permitted to conduct meetings of the Board of Directors using telecommunications or other communication technology.

#### Section 5. Duties of the Executive Committee

The Executive Committee shall consist of President, Vice President, Recording Secretary, Membership Secretary, Treasurer, and Chief Delegate and shall exercise the powers of the Board of Directors between the meetings of the Board, except that it cannot fill vacancies in the Board of Directors or in the Executive Committee.

Shall meet not less than three (3) times annually and at such other times that are necessary to conduct the affairs of the Chapter, provided all members are notified five (5) days prior to the meeting.

#### Section 6. Duties of the Director at large

The Director at Large shall:

- A. Be responsible for representing their corresponding members of the North, Central, and or South part of the State in Indiana.
- B. Be responsible to report proceedings from Board of Directors to the local districts that are represented by this Director at Large.
- C. Be a voting member on the Board of Directors.

**Article VIII. Officers**

Section 1. Names

The Officers of the Chapter shall be the President, Vice President, Recording Secretary, Membership Secretary, Treasurer, and Chief Delegate.

Section 2. President

The President shall:

- A. Serve as the official head and public spokesman for the Chapter, Executive Committee, and the Board of Directors.
- B. Chair all Chapter and Board of Directors meetings and Executive Committee meetings.
- C. Act as a neutral member of the Board of Directors in voting matters and will exercise the right to vote only to resolve or create a tie vote or when the vote is a secret ballot.
- D. Serve as a Chapter Delegate to the Association House of Delegates.
- E. Be an ex-officio member of all committees, except the Nominating Committee and Ethics Committee.

Section 3. Vice President

The Vice President shall:

- A. Assume the duties of the President in his or her absence, and may have other responsibilities as designated by the President. In the event of a vacancy in the office of the President, the Vice President shall succeed to the Presidency for the unexpired portion of the term.

Section 4. Recording Secretary

The Recording Secretary shall:

- A. Record the minutes of the business meetings of the Chapter, Board of Directors, and Executive Committee.
- B. Act as custodian of all records, books, and papers belonging to the Chapter.
- C. Be responsible for the official correspondence of the Chapter including such matters as notifying members of meetings, officers of election, committees of their appointment, and sending all notices required by the Bylaws or requested by the Board of Directors.
- D. Present a report, in writing, at each Annual meeting summarizing the proceedings of the Board of Directors.

Section 5. Membership Secretary

The Membership Secretary shall:

- A. Register the attendance of members at Chapter meetings.
- B. Provide for the identification of members with voting privileges at Chapter business meetings.
- C. Be responsible for maintaining membership records for the Chapter in accordance with procedures established by the Chapter and Association.
- D. Present a written report at each Annual meeting.

Section 6. Treasurer

The Treasurer shall:

- A. Be responsible for the receipt, disbursement, and accurate recording of all Chapter funds.
- B. Present all written reports as prescribed in the Chapter policy and procedure manual.
- C. Serve as Chairman of the Chapter Finance Committee.
- D. Submit all necessary forms to State and National Governmental Agencies.

Section 7. Chief Delegate

The Chief Delegate shall:

- A. Serve as Chairperson of the Chapter Delegation during the year and at meetings of the House of Delegates consistent with Chapter policy.
- B. Present to the House of Delegates such matters as instructed by the Chapter membership or the Board of Directors.
- C. Report on the proceedings of the House of Delegates for dissemination of information and appropriate action.

Section 8. Elections

- A. Elections shall be held in even numbered years with one or more candidates for the office of President, Vice President, Recording Secretary, and in odd numbered years for Chief Delegate, Treasurer, and Membership Secretary and having their names placed in nomination by the Chapter Nominating Committee. Only those consenting to serve shall be nominated.

Members shall be sent instructions to access a slate of nominees and instructions for voting thirty (30) days prior to the Annual or Special meeting at which the slate of candidates will be presented and any additional nominations from the floor can take place. Subsequently the final slate will then be posted. Electronic voting will be available for 30 days after the final slate of candidates has been posted. For those that do not have access to computers a mail ballot will be furnished upon request and mail votes may be sent to the Recording Secretary by those members who wish to vote. Ballots returned by mail must be postmarked no later than ten (10) days prior to the *specified* end date of voting and will be opened and counted by a Tellers Committee appointed by the Executive Committee. A Teller's Committee appointed by the Executive Committee will be responsible for bringing forward the election results to the Membership and the results will be posted at the Indiana APTA website.

- B. All officers-elect shall assume office on the 1st of the month after announcement of election results. All shall serve for two (2) years and no member shall serve more than two (2) complete consecutive terms in the same office. EXCEPTION: When no other individual desires to be nominated for an office, the incumbent may serve one additional term.
- C. Chapter election results shall be submitted to Association headquarters within forty five (45) days of the election.

**Article IX. Committees**

Section 1. Standing Committees

- A. Chapter Ethics Committee
- B. Finance Committee
- C. Nominating Committee

- D. Bylaws Committee
- E. Other Committees shall be established by the Board of Directors as deemed necessary.

Section 2. Appointment

- A. Except for the Chairperson of the Chapter Ethics Committee, Finance Committee, and Nominating Committee, Standing Committee Chairpersons shall be appointed by the President with the approval of the Chapter Board of Directors no later than the first meeting of the Board of Directors following the election of the President. Standing Committees shall consist of at least two (2) other members recommended by the Committee Chairperson with the approval of the Chapter Board of Directors.

**Article X. Composition and Duties of Committees**

- A. The Chapter Ethics Committee consists of at least three (3) members who will be appointed by the Chapter President and approved by the Board of Directors. Each member shall serve a two (2) year term with one member being appointed in odd number years and two members being appointed in even number years. Members may serve beyond appointed terms at the discretion of the Board of Directors. The members of the Committee shall select a Chairperson.

1. Investigate and process ethical violations of Chapter members in a manner prescribed by the Association Board of Directors.
2. Investigate reported legal violations and advise the state licensing body of infractions for appropriate action.

- B. The Finance Committee shall include, but not be limited to, the District Treasurers. The Chapter Treasurer will serve as Chairperson. The Finance Committee shall:

1. Prepare the annual budget and present it to the Board of Directors for approval at the first meeting of the Board each calendar year.
2. Present a written report at each Annual meeting of the Chapter and at the close of each fiscal year to the Chapter Board of Directors.

- C. The Nominating Committee shall be composed of three (3) Physical Therapist, Life, Physical Therapist Assistant, or Life Physical Therapist Assistant members elected by the Chapter membership. One member shall be elected annually and shall serve for a term of three (3) years. The senior member shall serve as Chairperson. The Nominating Committee shall:

1. Submit Chapter recommendations for candidates for Association offices, task forces, and committees.
2. Prepare a slate of candidates for Chapter offices and elected committees.
3. Compile a slate of candidates to serve as Chapter Delegates to the House of Delegates for presentation to the Chapter membership the year before the Annual Association Conference.
4. Prepare a slate of candidate(s) to fill a position of the Chapter Board of Directors created by a vacancy occurring prior to the Annual Chapter meeting in the first year of a two-year term for election in a special electronic election as provided in these Bylaws.

- D. Bylaws Committee

The Bylaws Committee shall include, but not be limited to, the Bylaws Committee Chairperson of each District, and the Chairperson of the Chapter Bylaws Committee. The Bylaws Committee shall:

1. Review and revise the Chapter Bylaws in agreement with Association Bylaws and directives from the Chapter membership.
2. Advise the Chapter Board of Directors with regard to potential Association Bylaw amendments.

**Article XI. Chapter Delegates to the House of Delegates**

Section 1. Qualifications

- A. Only Physical Therapist members who have been Association members in good standing for two (2) years immediately preceding may serve as Chapter Delegates.
- B. A Chapter Delegate may not, in the same year, serve as Section or Assembly Delegate.
- C. The Chapter shall notify Association Headquarters of the names of Chapter Delegates, as required by the Association and the Standing Rules of the House of Delegates.
- D. The Chapter must be represented in the House of Delegates.

Section 2. Selection of Delegates

- A. Chapter Delegates and Alternates, with the exception of the President and Chief Delegate shall be elected by plurality ballot with approximately one half of the delegates being elected each year. Chapter Delegates shall assume the duty on the 1st of the month following announcement of election results. Specific provisions relating to Chapter Delegates shall be found in the policies of the Chapter Board of Directors.
- B. Term of Delegate  
Except in the case of special elections, each Delegate shall serve two (2) years.

**Article XII. Representative to the Physical Therapist Assistant Caucus (PTACaucus)**

Section 1. Qualifications

- A. The qualifications of the representative shall be as stated in the APTA Board policies and procedures.
- B. The chapter shall notify the Association headquarters of the name of the Representative, as required by the Association.

Section 2. Election and Term

- A. The Chapter Representative shall:
  - 1. Be elected to two-year terms and may be re-elected.
  - 2. Shall be elected in the number to which the Chapter is entitled as set forth by the PTA Caucus.
  - 3. Elections for the Chapter Representative will be held in odd numbered years with the Chapter Representative assuming the duties on the 1st of the month following announcement of election results.
  - 4. An alternate representative shall be elected by the membership every even year and assume the duties of the Alternate Representative as set forth by the PTA Caucus.

Section 3. Duties

- A. The Chapter Representative shall:
  - 1. Attend all meetings of the annual and special meetings of the PTA Caucus.
  - 2. Investigate all information pertinent to the annual session of the PTA Caucus.
  - 3. Prepare a summary of action taken by the PTA Caucus for presentation at the next Board of Directors meeting.
  - 4. Report to the Chapter general membership at the Chapter meeting immediately following the annual session of the PTA Caucus any action taken during the session of the PTA Caucus.
  - 5. To present to the PTA Caucus such matters as are ordered by the Chapter Board of Directors and/or Chapter membership.

6. To vote at meetings of the PTA Caucus in accordance with instructions and/or policies of the Chapter.

### **Article XIII. Finances**

#### Section 1. Fiscal Year

The fiscal year of the Chapter shall be the same as that of the Association.

#### Section 2. Chapter Dues

- A. Physical Therapist members: \$120
- B. Physical Therapist/Post Professional Student members: \$120
- C. Life Physical Therapist and Life Physical Therapist Assistant members: \$0
- D. Physical Therapist Assistant members: \$65
- E. Retired Physical Therapist and Retired Physical Therapist Assistant members: \$0
- F. Student Physical Therapist and Student Physical Therapist Assistant members: \$20
- G. Corresponding members: \$120
- H. Corresponding Student members: \$0

#### Section 3. Collection of Dues

The Association will mail invoices for the current Chapter dues at the same time Association dues are billed, all dues shall be for the period specified in the Association Bylaws.

#### Section 4. Dues Changes

All dues changes approved by the Chapter membership and approved by the Association's Board of Directors before the Association's deadline will become effective on the first of the Chapter's next fiscal year.

#### Section 5. Audit

All financial records of the Chapter shall be audited at the close of the fiscal year by a committee appointed by the Chapter Board of Directors. This committee shall present written reports to the Board of Directors at the time of audit, to the Association by April 15 and to the membership at the Chapter's Annual Session.

#### Section 6. Limitations on Expenditures

No officer, employee, or committee shall expend any money not provided in the budget as adopted or spend any money in excess of the budget allotment, except by order of the Chapter's Board of Directors. The Board of Directors shall not commit the Chapter to any financial obligation in excess of its current financial resources.

#### Section 7. Association Reports

The Chapter shall submit its annual financial statements, tax returns, and audit report to the Association when and as directed by APTA Headquarters.

### **Article XIV. Dissolution**

#### Section 1.

The Board of Directors of the Association may recall and annul the Charter of the Chapter if the Chapter has failed to satisfy its obligations as set forth in the Association's Bylaws or has failed to observe the limitations upon its activities as set forth in the Association's Bylaws.

#### Section 2.

The Chapter may be dissolved voluntarily by a two-thirds (2/3) vote of the members present at a meeting, a quorum being present, provided that ninety (90) days-notice of such pending action has been given to the members.

Section 3.

In the event that the Charter of the Chapter is revoked or in the event that the Chapter is dissolved or its existence otherwise terminated, all property and records of whatsoever nature in the possession of the Chapter shall, after payment of its bonafide debts, be conveyed to the Association.

Section 4.

If this Chapter would merge with another Chapter, all property and records will be turned over to the continuing Chapter without being returned to the Association.

**Article XV. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of orders adopted by the Chapter.

**Article XVI. Amendments**

Section 1. Vote Required

These Bylaws may be amended or revised by a two-thirds (2/3) vote of the voting Chapter members present at a regular or special Chapter meeting, provided that the members have thirty (30) days in which to review any proposed amendments before the vote is taken.

Section 2.

If the intent of an amendment is editorial or to bring the Chapter's bylaws into agreement with those of the Association, the amendment shall be made as required by the chapter Bylaws Chair and shared with the Executive Committee. The chapter Bylaws Chair shall notify the chapter's membership that such amendments have been made within 90 days.

Section 3.

Amendments to the Bylaws take effect only after approval of the Board of Directors of the Association.

**Article XVII. Association as Higher Authority**

In addition to these Bylaws, the Chapter is governed by the Association Bylaws and Standing Rules, and by Association policies.

Approved by the Chapter: November 12, 1972. Amended April 20, 1974; April 10, 1976; May 7, 1977; December 3, 1977; May 6, 1978; 1980, 1981, 1983, 1984, 1987, 1988; September 9, 1989; April 27, 1991; July 18, 1991; November, 1992; March 18, 1993; April 13, 1994; November 17, 1994; May 6, 1995; May 17, 1996; September 6, 1997; February 1998; April 1999; November 2000; April 28, 2001; April 12, 2003; October 16, 2005; October 15, 2006; October 19, 2008, September 17, 2010; March 23, 2011; October 7, 2011; December 2012; October 5, 2013. October 17, 2015